

# “Because We Care”

## Children and Youth Ministries Volunteer Form

This form is to be completed by anyone desiring a position (volunteer or compensated) involving the supervision or custody of minors. It is being used to help Grove Bible Church provide a safe and secure environment for those children and youth who participate in our ministries.

**THIS FORM IS CONFIDENTIAL AND RESTRICTED.**

Name: \_\_\_\_\_

**For Church Office Use Only:**

Application Completed: \_\_\_\_/\_\_\_\_/\_\_\_\_ DVD Questionnaire Signed: \_\_\_\_/\_\_\_\_/\_\_\_\_

Background Check: \_\_\_\_/\_\_\_\_/\_\_\_\_ By: \_\_\_\_\_ Result: Acceptable \_\_ Unacceptable \_\_

Reference #1 Received: \_\_\_\_/\_\_\_\_/\_\_\_\_ Reference #2 Received: \_\_\_\_/\_\_\_\_/\_\_\_\_

Comments: \_\_\_\_\_





3. List other churches you have attended regularly **during the past five years**:

Church Name	City, State	Were you a member?	Dates Attended

4. List **all** previous **church** work involving children or youth (use separate sheet if necessary):

Church Name	City, State	Area of service	Dates of service

5. List **all** previous **non-church** work involving children or youth (use separate sheet if necessary):

Place of work	City, State	Area of work	Dates of work

6. Personal References. (Please do not use relatives or members of the Children’s Ministry Committee. References should be able to testify to your suitability for working with children or youth. Please use the attached forms. Two references are required.)

### PART 3: VOLUNTEER'S STATEMENT

Please circle "Yes" or "No" for the following statements. If you answer "yes" to any of these questions, be prepared to discuss this in your meeting with the Children's Ministry Committee.

- Have you ever been convicted of, or pled guilty or no contest to a crime (other than a minor traffic violation)? Yes No
- Are you now under charges for any criminal offense? Yes No
- Have you ever engaged in any child molestation or abuse? Yes No
- Have you ever been the subject of a civil lawsuit involving sexual misconduct, harassment, or other such behavior? Yes No
- Have you ever been disciplined by a church for any offense regarding a child? Yes No
- Are there any physical limitations that might hinder your ministry to children and youth (including communicable diseases, conditions such as seizures, etc.)? Yes No

#### Please initial each statement.

- \_\_\_\_\_ The information contained in this Volunteer Form is correct to the best of my knowledge.
- \_\_\_\_\_ I authorize any references or churches listed in this Volunteer Form to provide any information (including opinions) that they may have regarding my character and fitness for children or youth work.
- \_\_\_\_\_ I release all such references from any liability for furnishing such evaluations, excepting only the communication of knowingly false information.
- \_\_\_\_\_ ***I understand that a criminal records check may be conducted on me, and I consent to any such check.*** I understand that this information will not be released to other persons or used for any other purposes.
- \_\_\_\_\_ I acknowledge that I have received and read Grove Bible Church's "Because We Care" Children and Youth Policy Manual. I understand it and agree to abide by it.
- \_\_\_\_\_ Should I be accepted to serve in the children and youth ministries of Grove Bible Church, I agree to be bound by the bylaws and policies of the church, and to refrain from unscriptural conduct in the performance of my services on behalf of the church.
- \_\_\_\_\_ Should I not be accepted to serve in the children and youth ministries of Grove Bible Church, I understand I will be given an explanation and I agree to peacefully accept the decision.

I further state that **I HAVE CAREFULLY READ THE FOREGOING RELEASE AND KNOW THE CONTENTS THEREOF AND I SIGN THIS RELEASE AS MY OWN FREE ACT.** This is a legally binding agreement which I have read and understand (please seek legal advice if you are uncertain about signing this document).

Volunteer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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# Grove Bible Church Children and Youth Ministries Reference Form

\_\_\_\_\_ has volunteered to work with children and/or youth within the ministry of Grove Bible Church. There has been no accusation of any misconduct and there is no reason to suspect misconduct. For the protection of our children and ministries, however, please provide verification of this individual's character and suitability for service in such a capacity.

1. How long have you known this person? \_\_\_\_\_

2. What do you consider this person's strengths to be, especially in regards to working with children? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Is there any reason why you believe this person should not work with minors? If yes, please explain. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Do you have any concerns about this person's behavior or mannerisms in relating to minors? If yes, please explain. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Are you aware of this person having been convicted or pleading guilty to child abuse or molestation, or any criminal crime other than a minor traffic conviction? If yes, please explain. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Can you recommend this person without hesitation to work with children or teens?  Y  N

Name (please print): \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Relationship to volunteer: \_\_\_\_\_

Please return in enclosed envelope or to: Grove Bible Church, 6990 E. Price Rd., St. Johns, MI 48879

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